



**CONSENT TO PERFORM CRIMINAL HISTORY/BACKGROUND CHECK
IN COMPLIANCE WITH THE (FAIR CREDIT REPORTING ACT)**

Last Name First Name Middle Name or Initial

Maiden name and all previous names used on records of residence Mother's Maiden Name

*Address _____ Apt or unit # _____

City _____ County _____ State _____ Zip _____

** Date of Birth _____ Social Sec # _____ ** Gender _____ ** Ethnic origin _____

Driver's License number _____ Driver's License (state issuing) _____

Email Address _____

*** As shown on the original application**

**** To be used for criminal history checks only and not a part of the personnel file will not be considered in any employment decision.**

I, _____, am an applicant for employment with Southwest Schools. As a part of the application process I have been advised that this school conducts a criminal history check. I hereby give consent to the use of any and all information provided to Southwest Schools by any party or agency contacted by the consumer reporting agency J.D. Palatine, LLC in the application to be used in the criminal history/background check.

The following are my responses to questions about my criminal history (if any)

1. _____ yes _____ no Have you ever been convicted or plead guilty before a court for any federal, state, or municipal criminal offense? (exclude minor traffic misdemeanors).
If yes, please provide details below.

State _____ County _____ Date of offense _____

Details of conviction: _____

2. _____ yes _____ no Have you ever received deferred adjudication or a similar disposition for any federal, state or municipal offense?

State _____ County _____ Date of offense _____

Details of offense: _____

3. _____ yes _____ no Have you ever received probation or community supervision for any federal, state or municipal offense?

State _____ County _____ Date of offense _____

Details of offense: _____

4. _____ yes _____ no Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States? If yes, please provide details below.

Country: _____ City _____ Date of arrest _____

Details of offense: _____

5. _____ yes _____ no As of the date of this consent form, do you have any pending charges against you? If yes, please provide details below.

State _____ County _____ Date of offense _____

Details of pending charges: _____

This section is to be used to list all countries and states of residence since high school graduation or age 18.

<u>City/town</u>	<u>Zip code</u>	<u>County</u>	<u>State</u>

I hereby certify that all information provided in this consent form is true, correct and complete. If any information proves to be incorrect or incomplete, I understand that grounds for the canceling of any and all offers of employment will exist and may be used at the discretion of Southwest Schools.

Signed this _____ day of _____ 20_____

Applicant (print name) _____ Applicant's signature _____

Office Use Only:

This background check is being completed for (check one):

_____ **Future Employee** _____ **Contract Employee** _____ **Volunteer**

Background check is being requested by: _____